

Clare Band Boosters Meeting

February 14, 2017

Present: Callie Archbold, Jenni Krause, Emmy Krueger, Jim Cook, Jackie & Kent Randall, Devin Delong, Sharon Middleton, Tomi Parsons, Candace Comer, Stephanie Bell, Shari Lowe, Director Jason Lowe, and guest Al White from Cops and Doughnuts

Meeting was called to order at 7:05 by Callie.

Secretary's Report:

Shari had emailed the minutes from December to everyone in attendance at the last meeting. There were no January minutes because our January meeting was canceled due to a snow day. **Motion was made by Devin and seconded by Stephanie to approve the minutes from December 2016. All approved. Motion passed.** These minutes will be posted on the band's website. Everyone reviewed the report for the Board of Education for the School Board meeting on February 20. **Motion to approve this report as amended was made by Callie and seconded by Jim. All approved. Motion passed.**

Treasurer's Report:

See attached report from Jim. The balance currently in the checking account is \$13,359.15. Accepted Jim's report.

President's Report:

Callie has been in contact with Melissa DeRoche (former Booster President) and has gotten information regarding Notes of New Orleans. She will add to that discussion during Old Business.

Director's Report:

Jason reported that the pre-festival concerts went well and that overall things are going well. Next year he will most likely move these concerts later in February so that they are closer to the festival date which will occur the second week of March. He will also add to the discussions during Old Business.

Old Business:

1. Uniforms - Devin, Shari, Stephanie Bell, and Amy Allen have organized the marching band uniforms that have been returned thus far. The uniforms will be re-issued for the St. Patrick's Day parade in an organized way with adults at each of

the uniform carts. Discussed the uniform inventory software that did not work during Marching Band Camp this past summer. Shari stated that we can download a free program from DeMoulin but we need a computer for that. Discussed having the Booster purchase a Chrome Book for the purpose of uniform inventory as well as Booster needs. The Chrome Book would stay in the band room for ease of use. **Motion was made to purchase a Chrome Book up to \$250 by Callie and seconded by Emmy. All approved. Motion passed.**

2. Notes of New Orleans - Callie has found notes from Melissa in Google Docs about contacting businesses for donations. Al White talked with the group about having Cops and Doughnuts cater the fundraiser this year. He stated that whatever we paid per plate to Chartwell last year is what they will charge us this year. If it costs them more than that, they are willing to eat that cost as a donation to our program. We agreed to give their business a table sponsor for the event, which includes 8 tickets and to use them to cater the event this year. Discussed possible menu ideas. Agreed on two meat options (cajun/regular chicken and fish), vegetables, rice, salad, and a variety of desserts. Al said that they will advertise the fundraiser via their Facebook page. The Boosters will be able to set up a table at Cops and Doughnuts to sell tickets. The Jazz Band might be able to play while Boosters are selling tickets. Jason agreed to look into setting up a Clare Bands Paypal account for ease of selling tickets. We thanked Al for joining our meeting and for teaming up with us for this event! Kent and Jason met with Judy Kleinhardt from the Venue. There is space for about 200 people and they are able to access extra bathrooms in the Heart of Michigan cafe. Their fee is \$100/hour with a minimum of \$300. This includes the set up and take down of round table (seating 8) and an assistant on site during the event. For an extra \$260 they can provide linens for the tables (purple for the theme). A bartender is available for \$100. There will not be any liquor served this year, but he can make fancy non-alcoholic mixed drinks at the cash bar. There is a \$150 clean-up fee. The total would be \$810 for the evening. Kent also reported that the outside of the building will be uplit for the event and there will be a red carpet out to the curb. This will be provided free to us from Greg Rynearson and Jim Paetschow. Agreed to give a free placemat ad to Sound Productions for this. There will also be advertising on 95.3 WCFX radio. Discussed past profits from this event as well as ticket prices. Past years have been \$20 per ticket. Discussed changing it to \$25 this year with \$5 going toward a raffle item. **Motion was made to approve the location of The Venue for Notes of New Orleans with a contract of \$810 by Shari and seconded by Devin. All approved. Motion passed.** Kent has arranged with First Bank for some of their employees to help with the cash that night for the silent auction. Someone will still need to contact First Bank about a possible table sponsor. Discussed the price of Table Sponsor and what it will include. Decided it will be \$400 this year and will include 8 tickets, a certificate and frame (for new sponsors). We will limit it to 5 sponsors this year. Discussed the printing of the placemats, posters, and tickets. Jackie can take care of the printing once the design is finalized. Jason has asked a high school senior to design the poster. Suggested a deadline of the end of this week (2/17) for the design. Jackie will organize the centerpiece decorations for the tables. The Jazz Band students can decorate the saxophone boxes themselves. Discussed the silent auction

donations. Agreed that all will receive a thank you letter, but no free ticket this year. There will be tent cards on each table, advertising the people/businesses that donated items. **Motion was made that no free ticket will be given for donated items by Callie and seconded by Jim. All approved. Motion passed.** Discussed the ticket price. **Motion was made that ticket prices will be \$25, with no raffle item this year by Jim and seconded by Stephanie. All approved. Motion passed.** Discussed the placemat ads. They are a business card size and cost \$50, with no free ticket this year. Reviewed the spread sheet for businesses that donated in 2016. Discussed strategies for approaching businesses as well as who would approach which business. Agreed that silent auction donations should be at the band room by 3/15. Agreed that the table is \$400, a placemat ad is \$50 or they could donate a silent auction item.

3. Band Fun Night - It was scheduled for Friday 1/13 but had to be cancelled due to a snow day. Discussed that when "it's not safe to learn, it's not safe to play." Discussed re-scheduling the event for when the students return back to school after Band Festival on Saturday, March 11. Agreed that it will be from 7 pm - 12 midnight, instead of an over-nighter. Also agreed to include the 8th graders for this event. There will need to be two shifts of four parents for each shift, with a total of eight parent volunteers. Callie agreed to send out an email asking for parent volunteers once the date gets closer.
4. Spring Fundraiser - Reviewed the catalogs from the fundraisers opportunity. Agreed to use the flower and cheese/sausage catalogs. The Freshman class is currently doing a cookie dough fundraiser.

New Business:

1. Fundraiser Ideas - A parent had approached Shari about helping with a Fish Fry at St. Cecilia's church during Lent. Decided to think about this for next year. Also, discussed a possible Color Run in the fall. We think this is a great idea to explore.

Public Comments

Stephanie stated that the pre-festival concerts were awesome last week.

Round Table:

Jim stated that it is nice that there are more than three people at the meeting! He is excited about Notes of New Orleans. Jenni agreed that it is nice to see new faces. Callie thanked Kent and Jackie for their help on Notes of New Orleans. Kent and Jackie explained why they continue to support the Clare Bands and that they want to continue the positive relationship that Clare Bands has with Gateway Community Band. Jackie also re-iterated what Jim said. Shari added "Happy Valentine's Day!"

Information can always be found on the website: <http://cpsbands.weebly.com>

Next Booster Meeting is on Tuesday, March 14 at 7 pm in the Band Room.

Motion was made by Emmy and seconded by Shari to adjourn the meeting at 8:50 pm. All approved. Motion passed.

Respectfully submitted,

Shari Lowe
Booster Secretary



Report to Clare Public Schools Board of Education February 20, 2017

The District IX All-Star Band was on January 27-28 in Houghton Lake. Three students from the Symphonic Band attended. They were Caleb Camp, Brandy Holt, and Jared Lindsay. The Symphonic Band had a successful pre-festival band concert on February 8 and are working towards their District Festival performance in Oscoda on Saturday, March 11. Eight events, including 14 students attended Solo and Ensemble Festival in Beaverton on February 4. Four of those events received a First Division rating and are moving on to State Solo and Ensemble Festival in March. The Pep Band has played at numerous boys and girls basketball games and are well received by the crowd.

The Jazz Band has continued to perform in the high school commons at the beginning of the school day. It has been an excellent way to begin the day for students and teachers. The Jazz Band and Jazz Combo attended CMU's Jazz Festival on February 3 and were featured in the Morning Sun and CM Life.

The Middle School Bands had their pre-festival concert on February 9. The 7th and 8th grade bands are also attending District Festival in Oscoda on Saturday, March 11.

Mr. Lowe has sorted the students (6th-12th grade) into "Houses" based on Mythology. He is encouraging friendly competition amongst the Houses, such as practice record wars. This helps to promote relationship building throughout the program.

Upcoming Events

MSBOA District IX Band Festival - Saturday, March 11

St. Patrick's Day Parade and State Solo & Ensemble Festival - Saturday, March 18

Notes of New Orleans - Friday, April 7

Symphonic and Jazz Band Spring Concert - Tuesday, May 9, 7 pm

Middle School Spring Concert - Tuesday, May 16, 7 pm

Respectfully submitted,
Shari Lowe
Band Booster Secretary

Clare Band Booster Treasure Report
February 14, 2017

Good Evening,

As of February 14, 2017 the balance in the booster checking account is \$13,359.15 after paying \$75 in festival fees, \$2,576.86 on an invoice from spirit wear, and \$80.03 for a Maxwell Flowers invoice. Other pending transactions include band festival fee, reimbursement to Mr. Lowe for food purchased at CMU Jazz Band day, and deposits from donated money.

Jim Cook
Treasure.