

Clare Band Boosters Meeting

March 14, 2017

Present: Callie Archbold, Jenni Krause, Emmy Krueger, Jim Cook, Kent Randall, Devin Delong, Sharon Middleton, Shari Lowe, Director Jason Lowe, with students Mackenzie Delong and Maddie Walter

Meeting was called to order at 7:01 by Callie.

Secretary's Report:

Shari had emailed the minutes from February to everyone in attendance at the last meeting. **Motion was made by Kent and seconded by Callie to approve the "amazing" minutes from February 2017. All approved. Motion passed.** These minutes will be posted on the band's website. Decided to submit a report to the Board of Education for the School Board meeting every other month.

Treasurer's Report:

See attached report from Jim. The balance currently in the checking account is \$11,281.38 with total cash assets of \$13,810.54. Accepted Jim's report.

President's Report:

Callie will add to the discussion during Old Business.

Director's Report:

Jason reported that District Band Festival went really well. The eighth grade band was disappointed with their rating, but there is a new rubric for scoring at Festival. He has told the students that his response is the same to them, regardless of their score. Oscoda complimented our students on their behavior while at Festival. Callie suggested that the chaperones might need some direction in how they can be helpful. She stated that her husband was not sure of ways that he could help. Also, the spring fundraiser got sent home today with students.

Old Business:

1. **Uniforms** - The Chrome Book has been purchased and the invoice for that was given to Jim. Shari is waiting to hear back from DeMoulin on when the cloud software for uniform inventory will be ready. She has created a database on Google Drive that we can use now. For the parade on Saturday, we decided to have high school students arrive at 11 am with uniform helpers (Devin, Amy, Shari, Callie, and Jenni) arrive at 10:30 am. 7th and 8th grade students who need a uniform should arrive at 10:45. Callie will send out an email to families with this information. We will decide if we need raincoats the morning of the parade. Devin will make sure there is the small ladder in place in front of the Doherty for when the band stops there to play. Callie will walk with the band. The Boosters have normally had pizza

for the students after the parade. Callie will arrange this with Buccilli's and have her husband pick it up around 12:45 pm. We will need to feed about 70 students.

2. Notes of New Orleans - Shari has been updating the donor list via Google Drive. Discussed any new donations. We have four table sponsors which include eight tickets for each of those tables. Since there can be 200 at The Venue, we need to sell 168 tickets. Kent has already placed tickets for sale at the following locations: Mercantile Bank, Buccilli's, Cops and Doughnuts, and Heart of Michigan Cafe. Jason agreed to have some at the Clare High School Office and Callie agreed to have some at Clare Automotive. These locations will be posted on the Clare Bands Facebook page as well as the website. Agreed to suggest Mardi Gras attire. Kent stated that feather masks will be available for purchase. We need to get all of the business cards to Jackie for the design of the placemat. She will design and print the placemats. The menu has been finalized and we are paying Cops and Doughnuts \$5 per meal. We may be able to raise the ticket price next year based on the quality of food they will be receiving that night. The last two years we paid Chartwell \$750 which averaged out to be \$5 per meal. We can still take silent auction donations that night and agreed that everyone bring the donations to the Venue that night. Agreed to begin set up at 5 pm that night. Kent spoke with the bartender for the evening who will be serving fancy non-alcoholic mixed drinks with a profit of about \$1 per drink. This event includes music entertainment, dinner, dancing, and the silent auction. We will need about 10 students there to help serve food. Jason agreed to arrange that. Kent said that the Venue gave permission for high school Art students to paint the windows for the event. Jason agreed to email the art teacher, Amanda Fletcher. Kent distributed tickets to sell in packs of 10. Jenni shared the disappointment from the Dairy Phil about not being asked to cater this event. Discussed how Cops and Doughnuts approached us last year, that we did not go searching anyone out.
3. Band Fun Night - Jason has talked with the students about this event and has suggested an alternative, which they all liked. Instead of a band fun night at the school, Jason is already in contact with staff at Michigan's Adventure amusement park. This would occur after Memorial Day (May 30 - June 2) and be during a school day. The students would play at the park in the morning and then have the rest of the day as free time in the park. The 8th grade band students will be invited. We can use some money from our spring fundraiser to offset the cost. More details still to come.

New Business:

1. St. Patrick's Day Parade - We discussed the details for this under uniforms.
2. State Solo & Ensemble Festival - Jason has a work assignment for this event since Clare students are going. He is scheduled for the morning shift and can not do it because of the parade. He has arranged for Sarah Barclay from Fowler (who lives in E. Lansing) to cover his shift. Last year the individual covering Adam Cable's shift was paid \$100 plus mileage. **Motion was made by Emmy and seconded by Jenni to pay Sarah Barclay \$100 plus mileage to cover Jason's shift at State Solo & Ensemble Festival. All approved. Motion passed.**
3. Jazz Band Uniforms - Jason said that all of the jazz band students own black pants. He would like the band to have button-down black shirts with green ties and to have on hand purple and gold ties for Notes of New Orleans. The ties cost about \$2 each and he can get the shirts through Orifice Uniforms for about \$16 per shirt. The school would own the shirts and ties. **Motion was made by Callie and seconded by Devin to make the purchase of**

black shirts and colored ties for the jazz band allowing up to \$550 which will include shipping. All approved. Motion passed.

Public Comments

Kent suggested that we give one Notes of New Orleans ticket to each of the school board members. That would be seven tickets plus one for the superintendent. If they would like to bring their spouse/significant other, then they can purchase an additional ticket. **Motion was made by Emmy and seconded by Jenni to give one ticket to each school board member, plus one ticket to the superintendent. All approved. Motion passed.** Jenni agreed to attend the school board meeting on Monday, 3/20 with her students to pass out the tickets. Jason agreed to write something up for her to say. Kent also stated that the Gateway Community Band Concert is this Thursday night, 3/16 at 7:30 pm.

Round Table:

Mackenzie asked if the jazz band students would be eating the catered food. In the past they were given pizza. All agreed that it would be good for them to be able to eat the same dinner as the guests during a break between their sets. Jim stated that he needs help picking up the mail from the Booster's PO box. Devin agreed to help and get the mail to Jason. Jim said he would be out of town for NoNO and was disappointed to miss it. Callie suggested that after NoNO, that all of the Booster members go out for a social gathering. We will decide where to go that night.

Information can always be found on the website: <http://cpsbands.weebly.com>

Next Booster Meeting is on Tuesday, April 11 at 7 pm in the Band Room.

Motion was made by Jenni and seconded by Devin to adjourn the meeting at 8:24 pm. All approved. Motion passed.

Respectfully submitted,

Shari Lowe
Booster Secretary

March 14, 2017

Clare Band Boosters
Treasurer's Report

Prepared by James Cook

As of March 14, 2017 there is \$11,281.38 in Mercantile Bank and undeposited funds of \$2,529.16. Total cash assets are \$13,810.54. Undeposited funds include the following:

- Donation of \$1000
- Tuxedo Shirt Money \$685
- Concert Donations \$215.11
- Other \$229

Please see the statement of activity report for expenditures for the year 2017.

Band Boosters

STATEMENT OF ACTIVITY

January 1 - March 14, 2017

	TOTAL
REVENUE	
Total Revenue	
EXPENDITURES	
Band Travel	260.80
Education	216.98
Festival Fees	162.00
Food	356.44
NONO Expense	810.00
spiritwear	2,628.86
Supplies	22.79
Total Expenditures	\$4,457.87
NET REVENUE	\$ -4,457.87

Band Boosters

STATEMENT OF FINANCIAL POSITION

As of March 14, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Firstbank Checking	11,278.14
Savings	3.24
Total Bank Accounts	\$11,281.38
Total Current Assets	\$11,281.38
TOTAL ASSETS	\$11,281.38
LIABILITIES AND EQUITY	
Total Liabilities	
Equity	
Opening Balance Equity	4,598.19
Retained Earnings	11,141.06
Net Revenue	-4,457.87
Total Equity	\$11,281.38
TOTAL LIABILITIES AND EQUITY	\$11,281.38