

Clare Band Boosters  
Meeting  
June 6, 2016

Present: Melissa DeRoche, Jennifer Krause, Jackie Randall, Kent Randall, Kimberly Bear, Jereme Bear, Vicky Stickler, Emmy Krueger, Callie Archibold, Jim Cook, Shari Lowe, and Director Adam Cable

Meeting was called to order at 7:10 by Shari.

**Secretary's Report:**

Shari distributed copies of the minutes from April and May 2016. Approved the minutes from April and May 2016. These minutes will be posted on the band's website. Future minutes will be posted as soon as they are approved (at a meeting or via email). Shari will make sure to sign and keep a copy of the minutes in the band room.

**Treasurer's Report:**

Vicky reported that all bills are paid up-to-date.

Transactions this month include:

- \$625 paid out to Chartwell for catering of Notes of New Orleans
- \$64.50 paid out to Listening Ear for copies made for Notes of New Orleans
- \$80 paid out to Simply Engraving for plaques for Notes of New Orleans
- \$209 paid out to Precision Screen Printing for Sprit Wear
- \$90 paid out to Bucilli's for pizza for the St. Patrick's Day Parade
- \$537.94 deposit which includes \$200 for the class of 2022 (a general donation to the 6th graders), \$100 as a general donation, \$15.94 in the timpani/tuba at the concert, \$125 from the raffle at the concert, and \$97 from the Mixed Bags fundraiser

Vicky stated that we have received all of the table sponsorships from Notes of New Orleans. She reported that there is approximately \$15,079 in the bank account. Vicky will finalize the numbers at the end of this month to transfer the information to the new treasurer.

A motion was made by Jereme to continue the booster's relationship with Weinlander Fitzhugh CPA for purposes of an audit and consulting. Jenni seconded the motion. All approved.

**Director's Report:**

Adam discussed his goals for the Band Boosters. He also distributed information about band events this summer. He is looking at options to give the kids in marching band a camp experience while staying in Clare.

Discussed uniform options, such as a parade uniform that could be used on hot days, for pep band, and when adding in extra students (i.e. 8th graders) for events. This uniform could consist of a polo shirt with a "C" on it. The color guard is looking at new pants. A new design will be released on July 1st. The guard has about \$700 in funds raised specifically for this purpose.

Adam is exploring how to connect with other booster programs in Clare. If anyone has these connections, please talk with him.

Adam distributed a "Volunteer Sign-Up" sheet for parents at the Memorial Day Parade and he has received about 1/4 of them back!

He received a letter from Senator Debbie Stabenow apologizing for missing the band's performance at the Capitol in Lansing. She included two pictures of herself - one as a majorette and one receiving the John Philip Sousa award.

Adam thinks the marching band t-shirts should be cheaper this year.

He wants to look at alternative fundraising, not just selling a product. This could include events such as a golf outing, a 5k, a carnival, driving cars, and a color run.

Adam is also researching a potential trip to Chicago for three nights, which could cost around \$280.

Adam said the numbers for marching band are up 10 from last year. He is at 85, which includes seven 8th graders. In 6th grade, he has 63 signed up out of 110 in that grade! Beginning band camp will be from 6/20 - 6/24.

Adam also notified the group that he will be out of town from 6/25 - 7/20 and again from 8/10 - 8/22.

### **President's Report:**

Discussed the open executive board positions for the Boosters. Motion was made by Jackie, seconded by Kimberly to nominate Callie Archibold as the President of the Boosters, finishing the remainder of Melissa's term, ending in November 2016. All approved. Motion was made by Callie, seconded by Jackie to nominate Jenni Krause as the Vice President for a one year term. All approved. Motion was made by Jackie, seconded by Melissa to nominate Emmy Krueger as the Member-at-Large for a one year term. All approved. Motion was made by Jackie, seconded by Vicky to nominate Jim Cook as the Treasurer, finishing the remainder of Vicky's term, ending in December 2016. All approved. Discussed the gmail accounts that Adam had set up for the Booster positions. Callie will take over the President one from Melissa and Shari will take the Secretary one.

### **Old Business:**

Melissa stated that she is available to help out as a resource for any Booster-related questions. She suggested that for Marching Band Camp, two parents are present to help with emergencies. We will need parents to help with uniforms, snacks, water, etc. Callie volunteered to help with uniforms.

In terms of the uniforms, American Cleaners is closing and is out-sourcing their business to the cleaners in Alma. They are charging \$13 per uniform/tux. The gauntlets will be extra. They will pick up the uniforms from the band room. Adam will review the price that is currently charged to students and see if an increase for next year is warranted.

### **New Business:**

Discussed the "reserve" accounts for the students from the Mixed Bags fundraiser. Adam had sent out an email detailing how it will work. He checked with the school about the legality of these reserves and has been assured that it is fine. The school suggested calling the accounts "student-earned reserve." Discussed utilizing the reserves for 8th-12th graders for the 2016-17 school year. Adam suggested setting aside 50% of the profits to be distributed according to

students' participation. A motion was made by Callie, seconded by Jenni to have 50% from the 8th-12th graders' participation be placed into the reserve accounts. This would be about \$1000 going into the reserves out of the approximately \$3000 profit from the fundraiser. Discussion ensued. A question was raised about how it would be handled. Adam will set up the reserves and maintain the spreadsheet. He will get the final numbers from the Mixed Bags Fundraiser. The motion passed with the majority, one opposed.

Discussed switching the names on the accounts from Mercantile Bank to include our new Board members. Melissa's name and Vicky's name will need to be removed and Callie's name and Jim's name will need to be added. Melissa said that Mercantile Bank has specific language that needs to be used and she will email that to Shari.

Melissa suggested that a member of the Executive Board of the Boosters always attend the monthly School Board meeting. They meet on the 3rd Monday of the month at 7 pm. She has previously turned in a written report to Jennifer Brutyn. The School Board is recognizing the senior band members at the board meeting on 6/20.

Information can be found on the website: <http://cpsbands.weebly.com>

**Next Booster Meeting is on Monday, July 25 at 7 pm in the band room.**

Adjourned the meeting at 8:28 pm.

Respectfully submitted,

Shari Lowe