

Clare Band Boosters Meeting

May 8, 2017

Present: Jim Cook, Jenni Krause, Emmy Krueger, Devin Delong, Sharon Middleton, Callie Archbold, and Shari Lowe. Director Jason Lowe was at an MSBOA District 9 meeting.

Meeting was called to order at 7:04 by Callie

Secretary's Report

Shari had emailed the minutes from the April meeting to everyone in attendance at the last meeting. **Motion was made by Devin and seconded by Emmy to approve the minutes from April 2017. Motion passed.** These minutes will be posted on the band website.

Discussed the three NSF letters that were sent out. We may need to send out another letter since we have not received funds from these individuals. We should include the NSF Booster policy with the letters. Shari also reported that the Boosters received a reissued check from Clare Public Schools for \$36 from a check that was never deposited from March, 2016.

Treasurer's Report

See attached report from Jim. The current balance in the checking account is \$18,737.96. Callie transferred money from the checking account into the savings account so that the savings account would not be closed. Jim will take care of this transfer every 6 months to avoid that account becoming dormant. Accepted Jim's report.

President's Report

Callie will comment during Old and New Business.

Director's Report

See attached report from Jason. He is in the process of choosing leaders for next year - drum major, assistant drum major, color guard captain, and drumline captain. There are leadership camps available this summer. Discussed the percussion cart that Jason would like to purchase. There is a tool chest through Sam's Club that is \$399.98. **Motion was made by Callie and seconded by Sharon to approve the purchase of the percussion tool chest from Sam's Club. Motion passed.** Discussed uniforms for Memorial Day and Michigan's Adventure. We do not have enough marching band uniforms to outfit the Pioneer Marching Band along with the 7th and 8th graders that will be participating. Discussed getting t-shirts for the students.

Agreed to purchase green t-shirts with the Clare Bands logo for all of the students participating in these events. **Motion was made by Emmy and seconded by Jenni to approve up to \$600 to purchase t-shirts for the students. The amount may need to be adjusted based on how many students are participating. Motion passed.** Discussed Jason's idea for travelling with the band. It would be in even numbered years so that it would not be in the same year as a musical. It would include a performance and educational opportunities (museums and/or orchestra concerts) since the students would miss school. Currently, the group is looking at a trip to Cleveland or Nashville. For marching band camp, Jason would like to know the history of staff and the amounts paid to those individuals. Jim has that information from last year and will pass it along to Jason. Discussed the new fundraiser for the fall, Ford Drive for UR School. We will ask Jason if we are sharing this fundraiser with another group from Clare. Callie agreed to help coordinate this fundraiser.

Old Business

1. Uniforms -
 - a. Hats: Jenni and Devin went through all of the hats again to see which ones needed repair. There are about 25 hats that have broken plume parts. Devin contacted the representative from DeMoulin. The representative said that he has to contact the manufacturer and was not sure if they were still under warranty. Devin is waiting to hear back from the representative.
 - b. Memorial Day: See above regarding uniforms for the parade.
2. Notes of New Orleans - All of the thank you notes have been sent out. We are glad that we were able to do it in a timely fashion. Thanked Jenni for the idea of everyone taking a few to send out so that not just one person was doing all of them. We are still waiting on some revenue from that event (one table sponsor and one placemat ad). We still need to pay Cops and Doughnuts for catering and Listening Ear for the printing costs. Jim will take care of those bills.
3. Michigan's Adventure - Discussed chaperones for the band's performance at Michigan's Adventure on 5/31. Callie and her husband can attend, but drive separately. Devin will be hauling the trailer. Emmy and Jenni are chaperoning. Sharon will try to as well. We are not sure how many we will need. Jason can let us know that as well as the itinerary for the day.
4. Spring Fundraiser - Money is still coming in. Reiterated that for future fundraisers, we should collect the money up front. Thanked Jenni and Callie for helping out by emailing the families that had yet to turn money in.
5. 2017-18 Budget - Jason and Jim will set up a time to meet to discuss this.

6. Trip 2018 - We discussed potential trip ideas during the director's report.

New Business

1. Middle School Uniforms - Discussed the idea of having polo shirts for the middle schoolers instead of tuxedo shirts. These would be for 6th, 7th, and 8th. We could alternate colors so the groups are different. This would also help set them apart from the high school group. The students would purchase these and would use them throughout their middle school years.
2. Fundraiser Chairpersons - Shari asked that people think about heading up a fundraiser for next year. All of the money from the three fundraisers this year have been collected by Shari and Jason. We need one person per fundraiser for next year. Our fundraisers would be the Ford Drive for UR School in the fall, Cheesecakes, Notes of New Orleans, and a spring one. Callie said she could help coordinate the Ford Drive for UR School.
3. Suggestion Box for Students - Callie would like to see a suggestion box for students to be available in the room. Callie will take care of this.

Public Comment

None

Round Table

Devin asked about the summer camps and if the Boosters would help offset the cost for both the drum major and assistant drum major. Shari said that she thought that was Jason's thinking, but will double check with him. Callie stated that we need more people at Booster Meetings so that we can be training new people to help and eventually be officers. Sharon asked about the schedule for graduation. Shari will ask Jason to post it on the website. Shari asked about reimbursing Brandy Holt for her participation in the Youth Fine Arts Festival. Historically, the Boosters have paid for half of the festival fee. **Motion was made by Callie and seconded by Emmy to approve to pay her family half of the festival fee. Jason will get the amount to Jim. Motion passed.**

Next Meeting

Discussed our next meeting since school will be out. Callie's work schedule has changed and asked if we could change the meetings back to Monday evenings. Agreed to have them scheduled on the second Monday of the month for next year. **Scheduled our next meeting for Monday, June 5 at 7 pm in the band room.**

Information can always be found on the website: cpsbands.weebly.com

Motion was made by Jenni and seconded by Callie to adjourn the meeting at 8:14 pm.

Motion passed.

Respectfully submitted,

Shari Lowe

Booster Secretary

May 8, 2017

Treasurer Report
Clare Band Boosters
PO Box 301
Clare, MI 48617

As of May 8, 2017 the account balances reported in Quick Books is \$18,737.96 after a deposit of \$6,252.50 from our spring fundraiser. There are still un-deposited funds totaling \$ 5,689.50 from the Notes of New Orleans fundraiser. There are still outstanding expenses associated with both fundraisers that need to be paid. This has been a successful fundraising season and all who contributed are greatly appreciated.

The band booster savings account was closed due to inactivity. I suggest we look into re-opening the account and moving a portion of our checking account to savings.

Regards,
James Cook

Band Boosters

STATEMENT OF ACTIVITY

January 1 - May 8, 2017

	TOTAL
REVENUE	
Donations	
General	1,228.88
Total Donations	1,228.88
Fundraising	
Concerts	215.16
Spring Fundraiser 2017	6,252.50
Total Fundraising	6,467.66
NONO Add Revenue	100.00
Uniform Fees and T-Shirt Money	685.00
Total Revenue	\$8,481.54
EXPENDITURES	
Advertising	275.00
Band Travel	260.80
Education	216.98
Festival Fees	247.00
Food	356.44
NONO Expense	810.00
spiritwear	2,628.86
Subscriptions	200.00
Supplies	234.51
Total Expenditures	\$5,229.59
NET REVENUE	\$3,251.95



Director's Report

Monday, May 8, 2017

I. Marching Band Leadership

A. Decisions to be made over next few weeks

1. Drum Major
2. Color Guard Captain
3. Drumline Captain

B. Leadership Camps - Booster Scholarship

1. Propose no more than 50% of cost
2. CMU Color Guard & Drum Major Camp - \$575, July 10-15
3. Fred J Miller - \$310, July 23-26
4. MSU Color Guard Camp - \$260, July 6-8

II. Percussion Cart

A. Not enough storage for the equipment we have; recommend replacement

B. Tool chest through Sam's Club: \$399.98, in stock in MP

III. Uniforms for Memorial Day/Michigan's Adventure

A. Not enough smaller sizes for our middle school participants

B. T-Shirt for them?

1. We don't have enough leftover from last season
2. Get new ones - Clare Bands - for those students to be "close"

IV. Travel Experience

A. Propose a travel experience in even numbered years with these priorities:

1. Performance experience: national festival, community/historical venue
2. Educational: museums, professional performing group, etc.

B. 2018: Cleveland & Nashville are roughly tied

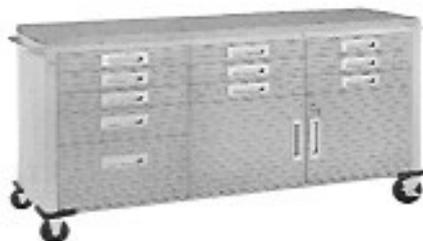
1. Cleveland \$550
2. Nashville \$750
3. My thoughts: Cleveland
 - a) Stay closer to home for my first experience with this program
 - b) Lower cost usually equals higher percentage of involvement
 - c) Unless we have better than 10:1 student/chaperone ratio

V. Marching Band Camp Staff

A. Traditional staffing and amounts?

B. Could someone forward that information to me?

1. Received the names of a few people from students, but not sure how many
2. Also want to build our leaders internally



VI. Ford Drive For UR School

- A. Tentatively scheduled for September 1
- B. We would need to meet with Krapohl Ford rep James Yun a few times this summer
 - 1. Staffing table with parents and students on event
 - 2. Distributing information in community, online
 - 3. Coordinate "test track" with administration

Respectfully submitted,

Jason Lowe

Director of Bands, CPS